

Bilbao General Assembly - 23.11.2024**Agenda Item 7.3 - Financial Report****by Gerhard Vittinghoff, Treasurer***Creating our futures***ECTP-CEU**European Council of Spatial Planners
Conseil européen des Urbanistes**ECTP/CEU 2024 - Accounts as on 31th of Oktober 2024.**

Explanatory Notes

Expenditures

- Chapter 2.1 – Salaries, increase due to inflation
- Chapter 2.2 – increase in expenditure due to the Federation of European and International Associations membership fee
- Chapter 2.5 – steep increase in Bank costs due to changes in the bank fee structure. Alternative options were explored but these changes apply to all bank institutions in Belgium
- Chapter 3.1 – ExCo prior to the Naples GA

Income

- Chapter 9.1 and 9.2 –have not been yet paid the subscription fees. Reminders were sent to both organisations.
- No income from the Ukrainian organisations
- Chapter 9.2 and 9.3 - Awards are being postponed to 2025
- Chapter 10 the term savings were reinvested

Conclusion

Financial year 2024 a financial loss is almost likely.

The Treasurer
Gerhard Vittinghoff**PROPOSAL: FOR NOTING**

ECTP-CEU 2024 Budget & Accounts as at 31.10.2024

Type of expenditure by budget chapter	Expenses / income Euro	Budget 2024	Difference with Budget	% of Budget consumed
1 Presidency / Présidence	282	1.000	-718	28,25 %
1.1 Presidency/Présidence	282	1.000	-718	28,25 %
2 Administration (item 2.1 to 2.6)	32.560	35.250	-2.690	92,37 %
2.1 Secretariat, salaries	30.096	33.000	-2.904	91,20 %
2.2 Logistics / premises. Office rental	875	600	275	145,77 %
2.3 Equipment	99	200	-101	49,50 %
2.4 Internet management	425	500	-75	85,04 %
2.5 Bank Costs	743	450	293	165,06 %
2.6 Various Costs	322	500	-178	64,49 %
3 General Assembly Meetings/Réunions de l'Assemblée Générale (item 3.1 to 3.3)	985	1.300	-315	75,78 %
3.1 Contribution to hosts	0	0	0	-
3.2 Secretary travel expenses	742	1.300	-558	57,09 %
3.3 Room rent & catering	243	0	243	-
4 Exco members travel/Déplacement des membres ExCo (item 4.1 to 4.2)	5.023	5.400	-377	93,01 %
4.1 First meeting in person/première réunion	2.975	2.700	275	110,17 %
4.2 Second meeting in person/seconde réunion	2.048	2.700	-652	75,86 %
5 Total Primary Expenditure/Dépenses primaires totales (item 1+2+3+4)	38.850	42.950	-4.100	90,45 %
6 Activities/Activités de travail (item 6.1 to 6.6)	1.598	13.800	-12.202	11,58 %
6.1 PR activities / Enhancing communications with members	0	4.000	-4.000	0,00 %
6.2 Attendance at events/meetings	964	1.000	-36	0,00 %
6.3 Project - Working Groups	150	2.000	-1.850	0,00 %
6.4 Travel/representation Council of Europe	0	900	-900	0,00 %
6.5 Travel/representation NTCCP and UDG	484	900	-416	53,74 %
6.6 New Activities // Young Planners	0	5.000	-5.000	0,00 %
7 Total Expenditure/Dépenses totales (item 5+ 6)	40.448	56.750	-16.302	71,27 %
8 Total Subscription Income/Revenus des cotisations (item 8.1 & 8.2)	45.050	46.100	-1.050	97,72 %
8.1 Subscriptions/cotisations FULL Members	42.732	44.000	-1.268	97,12 %
8.2 Subscriptions/cotisations CORRESPONDING Members	2.318	2.100	218	110,38 %
9 Support/Subvention (item 9.1 to 9.3)	0	8.000	-8.000	0,00 %
9.1 Subvention / Sponsorship/ New memberships	0	1.000	-1.000	0,00 %
9.2 Awards / Grand Prix	0	2.000	-2.000	0,00 %
9.3 Projects /any other income/ from own funds	0	5.000	-5.000	0,00 %
10 ING Bank interest / Banque intérêts	1.291	2.650	-1.359	48,71 %
11 Total Incoming Resources/Total ressources reçues (item 8+9+10)	46.341	56.750	-10.409	81,66 %
12 Income over Expenditure/Dépenses moins revenus (item 11 - 7)	5.892	0		

Bank Accounts Status at 31/10/2024

Current account	54.727,08 €
Flexibonus account	- €
GreenBook Savings (website)	3.978,72 €
Total	58.705,80 €

Investments Status at 30/09/2024

Term account 1 - 4 months (term = 10/12/2024)	€ 28.060,00
Term account 2 - 4 months (term = 28/02/2025)	€ 57.000,00
Total	€ 85.060,00

2024	Type of expenditure by budget chapter	Date of invoice	Date of transaction	Bank Ref. no	Expenses / Income at 31/01/2024	Budget 2024	Deviation from budget	% of Budget consumed
1	Presidency / Présidence				282	1.000	-718	28,25 %
1.1	Presidency/Présidence					1.000		
	First Euroflat Hotel - Brussels	09.09.2024	20.09.2024	119	€ 282,48			
2	Administration (item 2.1 to 2.6)				32.560	35.250	-2.690	92,37 %
2.1	Secretariat, salaries				30.096	33.000	-2.904	91,20 %
	Yearly staff insurance Provision 2024 - Allianz	1.01.2024	26.01.2024	9	€ 195,40			
	Yearly staff insurance adjustment 2023 - Allianz		23.04.2024	69	€ 14,33			
	Yearly staff insurance 2024 - Mensura	15.03.2024	15.03.2024	47	€ 228,67			
	Salary January 2024 - MCG	31.01.2024	31.01.2024	10	€ 1.473,01			
	Salary February 2024 - MCG	28.02.2024	29.02.2024	19	€ 1.506,49			
	Salary March 2024 - MCG	29.03.2024	2.04.2024	59	€ 1.506,49			
	Salary April 2024 - MCG	30.04.2024	30.04.2024	76	€ 1.506,49			
	Salary May 2024 - MCG	30.05.2024	31.05.2024	81	€ 1.509,85			
	Salary June 2024 + Holiday Pay 2024 - MCG	26.06.2024	28.06.2024	88	€ 2.621,55			
	Salary July 2024 - MCG	30.07.2024	31.07.2024	98	€ 1.538,37			
	Salary August 2024 - MCG	31.08.2024	2.09.2024	110	€ 1.545,09			
	Salary September 2024 - MCG	30.09.2024	30.09.2024	123	€ 1.539,49			
	Salary October 2024 - MCG							
	Salary November 2024 - MCG							
	Salary December 2024 + Bonus - MCG							
	Social security January 2024	30.01.2024	8.02.2024	13	€ 714,94			
	Social security January 2024	30.01.2024	8.02.2024	13	€ 120,00			
	Social security January 2024	30.01.2024	8.02.2024	13	€ 122,66			
	Social security February 2024	28.02.2024	8.03.2024	40	€ 728,87			
	Social security February 2024	28.02.2024	8.03.2024	40	€ 120,00			
	Social security February 2024	28.02.2024	8.03.2024	40	€ 122,66			
	Social security March 2024	28.03.2024	10.04.2024	65	€ 229,07			
	Social security March 2024	28.03.2024	10.04.2024	65	€ 120,00			
	Social security March 2024	28.03.2024	10.04.2024	65	€ 146,36			
	Social security April 2024	29.04.2024	13.05.2024	78	€ 729,06			
	Social security April 2024	29.04.2024	13.05.2024	78	€ 120,00			
	Social security April 2024	29.04.2024	13.05.2024	78	€ 124,22			
	Social security May 2024	29.05.2024	10.06.2024	85	€ 729,05			
	Social security May 2024	29.05.2024	10.06.2024	85	€ 120,00			
	Social security May 2024	29.05.2024	10.06.2024	85	€ 124,22			
	Social security June 2024 + Holiday Pay	26.06.2024	10.07.2024	92	€ 610,49			
	Social security June 2024 + Holiday Pay	26.06.2024	10.07.2024	92	€ 459,30			
	Social security June 2024 + Holiday Pay	26.06.2024	10.07.2024	92	€ 256,22			
	Social security July 2024	29.07.2024	10.08.2024	102	€ 743,44			
	Social security July 2024	29.07.2024	10.08.2024	102	€ 120,00			
	Social security July 2024	29.07.2024	10.08.2024	102	€ 124,69			
	Social security August 2024	30.08.2024	10.09.2024	115	€ 743,45			
	Social security August 2024	30.08.2024	10.09.2024	115	€ 120,00			
	Social security August 2024	30.08.2024	10.09.2024	115	€ 124,69			
	Social security September 2024	30.09.2024	10.10.2024	126	€ 743,44			
	Social security September 2024	30.09.2024	10.10.2024	126	€ 120,00			
	Social security September 2024	30.09.2024	10.10.2024	126	€ 153,48			
	Social security October 2024							
	Social security October 2024							
	Social security November 2024							
	Social security November 2024							
	Social security November 2024							
	Social security December 2023 + bonus	28.12.2023	10.01.2024	6	€ 1.470,11			
	Social security December 2023 + bonus	28.12.2023	10.01.2024	6	€ 687,05			
	Social security December 2023 + bonus	28.12.2023	10.01.2024	6	€ 246,74			
	Lunch vouchers January 2024	5.01.2024	9.01.2024	4	€ 146,28			
	Lunch vouchers February 2024	5.02.2024	7.02.2024	12	€ 134,56			
	Lunch vouchers March 2024	5.03.2024	7.03.2024	31	€ 139,77			
	Lunch vouchers April 2024	4.04.2024	5.04.2024	64	€ 139,77			
	Lunch vouchers May 2024	13.05.2024	15.05.2024	79	€ 126,58			
	Lunch vouchers June 2024	5.06.2024	7.06.2024	84	€ 112,03			
	Lunch vouchers July 2024	1.07.2024	3.07.2024	91	€ 146,35			
	Lunch vouchers August 2024	6.08.2024	8.08.2024	101	€ 93,63			
	Lunch vouchers September 2024	3.09.2024	5.09.2024	112	€ 139,77			
	Lunch vouchers October 2024	1.10.2024	4.10.2024	125	€ 101,61			
	Lunch vouchers November 2024							
	Lunch vouchers December 2024							
2.2	Logistics / premises. Office rental				875	600	275	145,77 %
	Maison des Associations Internationales (rental 01/01/2023 - 31/12/2023)	1.01.2023	9.01.2024	5	€ 435,60			
	Reprobel - Tax on copies and computer							
	Bpost - Stamps							
	Various small expenses - Ink	5.01.2024	5.01.2024	3	€ 43,00			
	Various small expenses - Ink	28.08.2024	28.08.2024	108	€ 21,00			
	Proximus - Phone charge	18.07.2024	18.07.2024	95	€ 10,00			
	Bpost - Stamps							
	FAIB - Yearly Membership 2024	7.03.2024	15.03.2024	46	€ 365,00			
2.3	Equipment				99	200	-101	49,50 %
	Vanden Borre - Smartphone Motorola	18.07.2024	18.07.2024	96	€ 99,00			
2.4	Internet management				425	500	-75	85,04 %
	Kasperski Anti Virus 1 year	168-07-2024	18.07.2024	94	€ 24,79			
	Cimalink - website management & annual hosting	21.05.2024	6.06.2024	83	€ 219,01			
	Zoom ECTP-CEU Annual 17/02/2024-16/02/2025	18.02.2024	18.03.2024	48	€ 181,38			
2.5	Bank costs				743	450	293	165,06 %
	Bank general costs		1.01.2024	1	€ 627,76			
	Bank general costs		1.01.2024	2	€ 0,15			
	Bank monthly costs 01/2024							
	Bank monthly costs 02/2024		31.01.2024	11	€ 12,76			
	Bank monthly costs 03/2024		1.03.2024	22	€ 12,76			
	Bank monthly costs 04/2024		31.03.2024	58	€ 12,76			
	Bank monthly costs 05/2024		30.04.2024	77	€ 12,76			
	Bank monthly costs 06/2024		1.06.2024	82	€ 12,76			
	Bank monthly costs 07/2024		1.07.2024	90	€ 12,76			
	Bank monthly costs 08/2024		1.08.2024	99	€ 12,76			
	Bank monthly costs 09/2024		1.09.2024	109	€ 12,76			
	Bank monthly costs 10/2024		30.09.2024	124	€ 12,76			
	Bank monthly costs 11/2024							
	Bank monthly costs 12/2024							
	Bank account cost on transfer							
	Heritage Tax 2024 (year 2024)							
	Bank costs new card							

2024	Type of expenditure by budget chapter	Date of invoice	Date of transaction	Bank Ref. no	Expenses / Income at 31/01/2024	Budget 2024	Deviation from budget	% of Budget consumed
2.6	Various costs				322	500	-178	64,49 %
	2024 Subscription OING Service	14.03.2024	11.04.2024	45	€ 150,00			
	Transfer costs on RUR payment		11.04.2024	67	€ 14,52			
	Moniteur Belge registration update ExCo	23.04.2024	23.04.2024	71	€ 157,91			
3	General Assembly Meetings/Reunions de l'Assemblée Générale (item 3.1 to 3.3)				985	1.300	-315	75,78 %
3.1	Contribution to hosts				0	0	0	0,00%
3.2	Secretary travel expenses				742	1.300	-558	57,09 %
	Mastercard - Travel Naples	7.03.2024	18.03.2024	48	€ 288,26			
	M. Coets-Gaibili - Expenses Naples	23.04.2024	23.04.2024	70	€ 39,50			
	Mastercard - Accommodation Naples + STIB + ALIBUS	7.05.2024	16.05.2024	80	€ 233,97			
	Mastercard - Travel Bilbao	29.08.2024	16.09.2024	116	€ 180,47			
	11							
3.3	Room rent & catering				243	0	243	#DIV/0!
	Room rent & catering ExCo meeting - Naples	20.04.2024	16.05.2024	80	€ 243,00			
4	Exco members travel/Déplacement des membres ExCo (item 4.1 to 4.2)				5.023	5.400	-377	93,01 %
4.1	First meeting/première réunion				2.975	2.700	275	110,17 %
	ExCo meeting - Lunch Exki	17.02.2024	17.02.2024	15	€ 73,60			
	ExCo meeting - Dinner Brasserie Signature	17.02.2024	18.03.2024	48	€ 454,50			
	H. van der Kamp - Travel expenses Brussels	20.02.2024	7.03.2024	33	€ 55,40			
	G. Vittinghoff - Travel expenses Brussels	4.03.2024	7.03.2024	34	€ 251,68			
	M. Hedorfer - Travel expenses Brussels	4.03.2024	7.03.2024	35	€ 179,73			
	K. Hakul - Travel expenses Brussels	28.02.2024	7.03.2024	36	€ 418,40			
	C. Guillet - Travel expenses Brussels	24.02.2024	7.03.2024	37	€ 236,42			
	M. Baloga - Travel expenses Brussels	4.03.2024	7.03.2024	38	€ 342,85			
	First Eurofital Hotel - Accomodation Brussels	18.02.2024	7.03.2024	39	€ 961,92			
4.2	Second meeting/deuxième reunion				2.048	2.700	-652	75,86 %
	ExCo meeting - Lunch Exki	7.09.2024	7.09.2024	114	€ 43,90			
	ExCo meeting - Lunch Carrefour market	7.09.2024	7.09.2024	113	€ 24,74			
	J. Askew - Travel expenses Brussels	10.09.2024	20.09.2024	118	€ 192,37			
	G. Vittinghoff - Travel expenses Brussels	12.09.2024	20.09.2024	120	€ 301,69			
	C. Guillet - Travel expenses Brussels	12.09.2024	20.09.2024	117	€ 251,39			
	M. Hedorfer - Travel expenses Brussels	15.09.2024	24.09.2024	122	€ 158,84			
	H. van der Kamp - Travel expenses Brussels	12.09.2024	20.09.2024	121	€ 12,40			
	First Eurofital Hotel - Accomodation Brussels	9.09.2024	20.09.2024	119	€ 652,20			
	ExCo meeting - Dinner Rugbyman	6.09.2024	6.09.2024	116	€ 410,70			
5	Total Primary Expenditure/Dépenses primaires totales (item 1+2+3+4)				38.850	42.950	-4.100	90,45 %
6	Activites/Activités de travail (item 6.1 to 6.6)				1.598	13.800	-12.202	11,58 %
6.1	PR activities / Enhancing communications with members				0	4.000	-4.000	0,00 %
6.2	Attendance at events/meetings				964	1.000	-36	0,00 %
	J. Askew - Expenses Davos	26.07.2024	9.08.2024	107	€ 717,29			
	M. Baloga - Expenses Gdansk 2023	29.01.2024	21.02.2024	17	€ 247,14			
6.3	Project - Working Groups				150	2.000	-1.850	0,00 %
	2024 Subscription OING Service	14.03.2024	15.03.2024	45	150			
6.4	Travel/representation Council of Europe				0	900	-900	0,00 %
6.5	Travel/representation NTCCP and UDG				484	900	-416	53,74 %
	J. Scheers - Travel Expenses EU DG TC Salamanca	12.12.2023	21.02.2024	16	€ 483,67			
6.6	New Activities / Young Planners				0	5.000	-5.000	0,00 %
7	Total Expenditure/Dépenses totales (Item 5+ 6)				40.448	56.750	-16.302	71,27 %
8	Total Subscription Income/Revenus des cotisations (item 8.1 8.2 8.3)				45.050	46.100	-1.050	97,72 %
8.1	Subscription/cotisations FULL Members				42.732	44.000	-1.268	97,12 %
	Austria - bAIK 2023	27.02.2024	11.03.2024	41	€ 595,00			
	Belgium - CLUB 2024	27.02.2024	2.04.2024	60	€ 1.172,00			
	Belgium - VRRP 2024	27.02.2024	14.03.2024	43	€ 1.171,00			
	Bulgaria - BUSP 2024	27.02.2024	6.03.2024	29	€ 154,00			
	Croatia - UHU 2024	27.02.2024	28.02.2024	18	€ 147,00			
	Cyprus - CATP 2024	27.02.2024	13.03.2024	42	€ 483,00			
	Czech Republic - AUUP 2024	27.02.2024	3.04.2024	63	€ 705,00			
	Estonia - EPU 2024	27.02.2024	5.03.2024	28	€ 302,00			
	France - SFU / OPOU 2024	27.02.2024	19.03.2024	50	€ 1.115,00			
	Germany - BAK 2024	27.02.2024	7.03.2024	32	€ 11.131,00			
	Greece - SEPOX 2024	27.02.2024	4.03.2024	24	€ 300,00			
	Hungary - MUT - 2024	27.02.2024						
	Ireland - IPI 2024	27.02.2024	27.03.2024	55	€ 2.276,00			
	Italy - ASSURB 2024	27.02.2024	5.03.2024	26	€ 529,00			
	Italy - INU 2024	27.02.2024	29.02.2024	20	€ 2.276,00			
	Malta - MaCP 2024	27.02.2024	28.03.2024	56	€ 252,00			
	Norway - FKP 2024	27.02.2024	6.03.2024	30	€ 2.276,00			
	Poland - TUP 2024	27.02.2024	14.03.2024	44	€ 1.000,00			

2024	Type of expenditure by budget chapter	Date of invoice	Date of transaction	Bank Ref. no	Expenses / Income at 31/01/2024	Budget 2024	Deviation from budget	% of Budget consumed
	Portugal - AUP 2024	27.02.2024	22.03.2024	52	€ 500,00			
	Romania - RRUR 2024	27.02.2024	10.04.2024	66	€ 1.612,90			
	Serbia - UUS - 2024	27.02.2024	28.03.2024	57	€ 109,00			
	Slovakia - ZUUPS 2024	27.02.2024	1.03.2024	21	€ 162,00			
	Slovenia - DUUPS 2024	27.02.2024	18.03.2024	49	€ 569,00			
	Spain - AETU 2024	27.02.2024	27.03.2024	54	€ 1.035,00			
	Ukraine ASPCU-NSAU 2024	27.02.2024						
	United Kingdom - RTPI 2024	27.02.2024	15.04.2024	68	€ 12.860,00			
8.2	Subscription/cotisations CORRESPONDING Members				2.318	2.100	218	110,38 %
	Spain - UAAU - 2024	27.02.2024	5.03.2024	27	€ 113,00			
	Ireland - KPMG / Future Analytics Consulting 2024	27.02.2024	2.04.2024	61	€ 113,00			
	Germany - SRL 2024	27.02.2024	1.03.2024	23	€ 1.640,00			
	Poland - Gdansk Tech 2024	27.02.2024	25.03.2024	53	€ 113,00			
	Serbia - The Faculty of Architecture of Belgrade - 2024	27.02.2024						
	National Territorial Planning Agency - NTPA 2024	27.02.2024	20.03.2024	51	€ 113,00			
	Italy - DIST Torino 2024	27.02.2024	5.03.2024	25	€ 113,00			
	Georgia - SUDA 2024	27.02.2024	26.04.2024	75	€ 113,00			
	Ukraine - Zvidsy Agency	27.02.2024						
9	Support/Subvention (item 9.1 to 9.3)				0	8.000	-8.000	
9.1	New memberships				0	1.000	-1.000	
9.2	Sponsorship / Income / Biennale				0	2.000	-2.000	0,00 %
9.3	Projects /any other income/ from own funds				0	5.000	-5.000	0,00 %
10	ING Bank interest / Banque intérêts				1.291	2.650	-1.359	48,71 %
	Interest on saving		26.01.2024	7	€ 136,56			
	Interest on saving		26.04.2024	73	€ 466,11			
	Interest on saving		8.08.2024	103	€ 270,16			
	Interest on saving		24.10.2024	127	€ 418,10			
	Interest on account (livret vert)							
	Interest on account (livret vert)							
	Interest on account (livret vert)							
	Interest on account (livret vert)							
11	Total Incoming Resources/Total ressources reçues (item 8+9+10)				46.341	56.750	-10.409	81,66 %
7	Total Expenditure/Dépenses totales (item 5+ 6)				40.448			
	Balance				5.892			
12	Income over Expenditure/Dépenses moins revenus (item 11 - 7)				5.892	0	5.892	

2024

SPECIAL PROJECT - ECTP-CEU - WEBPAGE

Type of expenditure	Date of invoice	Date of transaction	Bank Ref. no	Expenses
Concilium - New website - Deposit (Invoice n° 46)	23.07.2024	29.07.2024	97	€ 3.970,00
Concilium - New website - Final Payment				
OWN FUNDS - GREENBOOK SAVINGS				€ 7.940,00